

POLICY on INDEPENDENT CONTRACTOR SAFETY

Rationale

This Policy determines the broad approach and processes by which Salesian College Chadstone manages the safety of its independent contractors; it is designed to establish a culture in which all contractors will participate by:

- Identifying potentially hazardous processes or equipment,
- Assessing the risks which might arise from those situations, and
- Having input into practicable control measures to eliminate or minimise risks to the health and safety of the contractor's employees, or those who might be affected by the undertakings of the contractor or (the College).

Policy

Salesian College Chadstone is committed to providing and maintaining, so far as is reasonably practicable, a healthy and safe workplace for contractors engaged to work in areas under its control.

Guidelines

For the purposes of this policy, "Contractor" is defined in WorkSafe publication – Duties of Contractors – Occupational Health and Safety Act 2004, 1st Edition, May 2005 – VWA933/01/05.05. In general terms, a contractor provides goods or services or performs work for a set price or rate. The contractor may be self-employed, have employees of their own or have business partners.

Contractors are required to be aware of their responsibilities under the current health and safety legislation, and this Policy commits Salesian College Chadstone to alerting contractors to their health and safety obligations.

This Policy requires Contractors to maintain standards of safety which satisfy the current health and safety legislation, as well as the Policies and Procedures of (the College), and to work cooperatively with our management and staff. Contractors must ensure, so far as is reasonably practicable, that their activities are carried out without exposing anyone – their own employees, employees or students of (the College), hirers or the public - to health and safety risks.

Whilst engaged in work for (the College), Contractors are expected to work proactively to ensure that their own work practices are healthy and safe, and to use proper Risk Management practices in doing so.

Employees and contractors of Salesian College Chadstone are expected to actively support this policy.

Information about how this Policy is to be implemented is available in the Procedures under the Contractor Safety heading in the Policy and Procedures Manual.

- ❖ Additional information and advice is available from the (OHS Manager)
- ❖ OH&S Act 2004