SALESIAN COLLEGE CHADSTONE
OCCUPATIONAL HEALTH & SAFETY POLICY

Rationale

Our policy informs staff, students, visitors and other relevant parties that OHS is an integral part of all our operations.

Policy

Salesian College Chadstone is committed to providing a safe and healthy workplace for staff, students, visitors, contractors and other parties, and

Guidelines

All leaders and staff are committed to:

- Following a systematic approach to OHS risk management and ensuring that our College can meet its OHS obligations, and
- Providing OHS information, instruction, training and supervision to employees and other relevant parties, and
- Consulting with employees (and their representatives), college leaders and other stakeholders on OHS issues, and
- Resolving any OHS issues by following the above approach and where relevant, the college’s OHS Issue Resolution procedure.

We exercise our responsibility for OHS by:

- Maintaining, so far as is reasonably practicable, a College that is safe and without risks to physical and mental health, and
- Providing appropriate policies and procedures to ensure the College discharges its obligations under the OHS Act, and
- Providing adequate resources for implementing this policy which includes assigning responsibilities for OHS duties, and
- Providing adequate facilities for the welfare of all employees and students, and
- Providing and maintaining safe plant and systems of work, and
- Making and monitoring arrangements for the safe use, handling, storing and transport of plant and substances, and
- Providing information, instruction, training and supervision for employees and contractors enabling them to work in a safe and healthy manner, and
- Utilising OHS resources available from the CECV Industrial Relations Unit and WorkSafe Victoria.
Employees, contractors and sub-contractors are responsible for:

- Fulfilling their duties under OHS legislation, and
- Taking reasonable care of their own health and safety and that of others affected by their actions or omissions, and.
- Complying with the safety procedures and directions as set by College management, and
- Not wilfully interfering with or misusing items or facilities provided in the interests of health, safety and welfare of school employees and students, and
- Acting in accordance with agreed College policies and procedures, including policies and procedures for accident and incident reporting and reporting potential hazards to the Principal or his/her representative.

Other parties are responsible for:

- Fulfilling their duties under OHS legislation whilst in any area under the control of the College.